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| INFO 6068 Meeting Agenda **WEEK 5** | | | | | [21/01/2019]  [5:00 PM]  [130 Dundas Street LDB506] | | |
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| **Project Manager:** | | Jay Mangnani |  | | |  | |
| **Scribe:** | | Sohana Kadiwala |  | | |  | |
| **Attendees:** Jenab Vohra, Harshita Saggu, Jay Patel, Riddhi Khatri | | | | | | | |
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| Agenda Items | | | | | | | |
| Topic | | | | Presenter | | |
| Change of Roles and Responsibilities 5 mins | | | | All Team Members | | |
| Discuss about EWheelz App 5 mins | | | | All Team Members | | |
| Discuss about Project Plan 5 mins | | | | All Team Members | | |
| Distribution the work of Project Plan 5 mins | | | | Jay Mangnani | | |
| Meeting presentation to Sponsor 30 mins | | | | All Team Members | | |
| Future planning with feedback 5 mins | | | | All Team Members | | |
| Conclusion 5 mins | | | | Jay Mangnani | | |
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| **Special notes:** | |  | | | | | |
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